



**NOTICE TO VACATE**

Date: .....

Tenant: .....

Property: .....

Phone number: .....

**This letter serves as notice to terminate the periodic tenancy agreement at the above address.**

1. In accordance with the Residential Tenancies Act 1986 I give 28 days' notice to vacate the premises on ..... I understand that I am liable for the rent to the above notice.
2. I intend to terminate the tenancy earlier on ..... I understand that should the property re-let prior to the date in paragraph 1 above, then I will only be asked to pay rent to the commencement date of the new tenancy.
3. I agree that I shall have the keys returned by 12 noon on ..... At this time the property will be left in the condition I want it to be inspected to assess my bond refund. I further understand there will be no opportunity for me to return to the property and all items left behind will be removed at my expense.
4. I authorise Dargaville Realty Limited to change the locks at my expense if I do not return the keys on time.

My forwarding address is .....

My new phone number is .....

I consent to the landlord or their agent contacting me re showing prospective tenants through the property at mutual convenient times.

If not the sole tenant at the property, I confirm that I have the authority of all the tenants of the property to give notice.

My reason for leaving is .....

Signed: ..... Date: .....

Received on behalf of landlord by ..... Date: .....

By: mail / hand / email